



Date: \_\_\_\_\_

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License #: \_\_\_\_\_

## FOOD ESTABLISHMENT LICENSE APPLICATION

|  |   |
|--|---|
| <b>Type of Food Business:</b> (Check One) <input type="checkbox"/> FSE <input type="checkbox"/> RFS <input type="checkbox"/> FV <input type="checkbox"/> FPE   |   |
| <b>Reason for Obtaining License:</b> (Check One) <input type="checkbox"/> New Business <input type="checkbox"/> Renewal <input type="checkbox"/> Name Change <input type="checkbox"/> Other _____                  |   |
| <b>Business Name:</b> _____<br>_____<br><br><b>Business Address:</b> _____<br>(Street Address)<br>_____<br>(City) (State) (Zip)  | <b>Corporate/<br/>Owner's Name:</b> _____<br>_____<br><br><b>Corporate/<br/>Owner's Address:</b> _____<br>(Street Address)<br>_____<br>(City) (State) (Zip) |
| <b>Phone:</b> _____ <b>Fax#</b> _____  | <b>Phone:</b> _____   |
| <b>Email:</b> _____  |   |
| <b>Correspondence sent to:</b> (check one) <input type="checkbox"/> Corporate/Owner Address <input type="checkbox"/> Food Establishment  |   |
| <b>License sent to:</b> (check one) <input type="checkbox"/> Corporate/Owner Address <input type="checkbox"/> Food Establishment   |   |
| <ul style="list-style-type: none"><li>• Seating capacity? _____</li><li>• Total employees including working owner _____</li><li>• Total number of Toilets: _____ Men _____ Women _____ Handicapped _____</li></ul> |   |

### TYPES OF FOOD ESTABLISHMENTS LICENSED IN THE CITY OF LEON VALLEY

**"Food Service Establishment (FSE)"** is any place where food is prepared and intended for individual portion service, and includes the site at which individual portions are provided. The term includes any place, regardless of whether consumption is on or off-premises, and regardless of whether there is a charge. The term also includes delicatessen-type operations that prepare sandwiches intended for individual portion service. The term does not include private homes where food is prepared or served for individual family consumption, retail food stores, the location of food vending machines, and supply vehicles.

**"Retail Food Store (RFS)"** means any establishment or section of an establishment where food and food products are offered to the consumer and intended for off-premises consumption. The term includes delicatessens that offer prepared food in bulk quantities only. The term does not include establishments which handle only prepackaged, non-potentially hazardous foods; roadside markets that offer only fresh fruits and vegetables for sale; food service establishments; or food and beverage vending machines.

**"Food Vendor (FV)"** means any establishment storing or offering prepackaged, non-potentially hazardous food products and/or whole fresh produce.

**"Food Processing Establishment (FPE)"** means a commercial establishment in which food is manufactured or packaged for human consumption. The term does not include a **Food Service Establishment, Retail Food Store, or Commissary Operation.**

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Applicant's Printed Name

\_\_\_\_\_  
Applicant's Printed Name

\_\_\_\_\_  
Applicant's Printed Name

(If partnership, all partners must sign. If corporation, authorized officer(s) must sign. Please use additional pages as necessary)



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## FEE SCHEDULE

The following is an excerpt from Leon Valley city Code Chapter 32, "Schedule of Fees," Section 32.701, "Food Establishment Licenses":

### "32.701 FOOD ESTABLISHMENT LICENSE

- D. Minimum fee for establishment in which 1 or 2 persons are employed, operated by not more than 2 persons.....\$106.25
- E. Operated by more than 2 and not more than 6 persons.....\$162.50
- F. Operated by more than 6 and not more than 10 persons.....\$312.50
- G. Operated by more than 10 and not more than 15 persons.....\$500.00
- H. Operated by more than 15 persons.....\$750.00
- I. Initial Operating License.....\$100.00\*

\* There shall be an administrative fee of \$100.00 for the first year food establishments for training of personnel in proper food handling and storage techniques. This fee may be waived when sufficient knowledge is demonstrated to the Health and Sanitation Officer and no further training is required by the City."